

OSCr

Trustees' Annual Report for the period

Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	11	2018	To	31	10	2019

Office of the Scottish Charity Regulator

Reference and administration details

Charity name	Community Gift Exchange SCIO
Other names charity is known by	CGX
Registered charity number	SC047814
Charity's principal address	57 Briarhill Road
	Prestwick
	South Ayrshire
	Postcode: KA9 1HZ

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Linda Stefani	Vice-Chair Chair	Year Start to 3/09/19 3/09/18 to Year End	CGX Board of Trustees
2	Alan Priestnall	Secretary		CGX Board of Trustees
3	Ian Rankin	Treasurer		CGX Board of Trustees
4	Alison Smith		21/2/18 – Year End	CGX Board of Trustees
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APPENDIX 1

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Peter Smith	Year Start to 2/09/19

Structure, governance and management

Type of governing document

Constitution
Community Gift Exchange SCIO Constitution
(SCVO Model SCIO Constitution (single-tier))

Trustee recruitment and appointment

Trustees are nominated by members of the Board of Trustees on the basis of their fit for the general or specific role as member and director and potential office bearer of CGX SCIO. With agreement of the Board, the candidate will be invited to visit and observe the CGX charitable activity and be introduced to the Vision and Purposes of the Charity. Should they be interested in becoming a Trustee they attend a Board Meeting, giving an account of how they could participate in realising the charities purposes through applying their skills and experience. The Board then passes a resolution by majority vote on whether and when to appoint the person.

Objectives and activities

Charitable purposes

The charitable purposes of the Community Gift Exchange are:

1. to contribute to the prevention and relief of poverty and the social and professional integration of disabled and disadvantaged people through the provision of employability services and person-centred practical support.
2. the advancement of education through delivery of vocational and life skills training, where applicable, leading to recognised qualifications;
3. the advancement of religion through demonstrating and facilitating participation in a Christian model of care including compassionate social outreach and good stewardship of the environment;
4. to promote the advancement of health - mental, physical and spiritual - through the provision of occupational opportunity and person-centred holistic support.
5. to advance citizenship and community development: promoting civic responsibility and volunteering; and urban and rural regeneration by providing facilities, training, and support to businesses and unemployed people, and amenities and recreational facilities for use by the public.

Summary of the main activities in relation to these objects

CGX develops, implements and engages volunteers in practical work skills and experience projects, presently collecting, preparing, selling and distributing donated bicycles, instruments and furniture. Volunteer supervisors work alongside volunteer trainees to help them overcome barriers to employment and be Released Into Sustainable Employment.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

The financial year started with the engagement of volunteers and trainees in starting up a dedicated charity shop in Unit C of The Kyle Shopping Centre, retaining the original unit in which we continued development of the cycle workshop – ‘CGX Cycle Works,’ and the furniture restoration workshop, ‘CGX Restoration Works.’ We also enjoyed the support of a group of students from Ayrshire College who strengthened our workshop bench. Emphasising our commitment to provide employability support to our participants, we helped a volunteer to start up as a freelance Personal Development Coach, contracting her to deliver our RISE trainee services to 30 job-seeking trainees during the year. By May 19, the increase in sales of donated furniture enabled us to employ a volunteer as our part-time Logistics Manager, and to grant fund his driver training between coordinating and supervising 4 volunteers and 9 trainees in the delivery and collection of donated goods. The income also enabled us to purchase a fit-for-purpose high-top, long-wheelbase van to improve the reliability and efficiency of our logistics operation. Over the year, the team contributed to the reuse and redistribution of over 700 items listed on the Reuse Network framework, diverting an estimated 20.5tonnes of essential household goods from landfill and a further 20tonnes of CO2 equivalent gases from the atmosphere. According to Reuse Network data, purchasing these goods also saved local house-holds over £52,000 compared to buying equivalent new products, contributing to financial wellbeing.

CGX benefitted significantly from the participation of a UWS trainee teacher who we co-funded through a bike technician training course and who also received the University of the West of Scotland Volunteer of the Year Award for his contribution to the development of the Cycle Works. We were subsequently able to employ this young technician as our Cycle Works Manager, increasing opening times to 4 days a week, engaging over 20 individual participants: providing workshops skills and experience for 14 job-seeking CGX trainees and 7 other regular CGX volunteers; preparing over 100 bikes for safe and affordable resale and breaking another 50 for parts and materials recycling. We were also pleased to facilitate two external groups in The Cycle Works, partnering with the Ayr Active Travel Hub in delivering Bike Workshop skills to an alcohol recovery group, and a South Ayrshire Council Skills and Employability young people’s group, providing free bikes to work on and for individual on-going use and benefit.

In July 19 we relocated our shop to a larger unit in the Kyle Centre that enabled us to improve the retail experience of our customers and achieve the year sales of 3700 donated items bringing in a total income of £56,600. Of this, 140 electrical items were among the overall 500 tests carried out in our relocated Portable Appliance Testing bay by our in-house trained and now paid-by-item freelance tester. The increased floor-space enabled us to relocate the Restoration Works, setting up a minor repairs and fabric workshop on the ground floor and a machine-tools workshop on the first floor. The new resources required close supervision and we were pleased to be able to employ a former volunteer as our Restorations Works Manager and increase the availability of supervised workshop opportunities to 4 days per week. The first floor of this unit also provided an effective logistics operations room, a training room, changing room and, importantly, a good staff canteen in which we finished off the year’s total of 1660 individual covers, enjoyed in the very mixed company of our diverse staff, volunteers and trainees. This tally includes 170 meals for participants in temporary homeless accommodation, 590 meals for unemployed trainees and 700 meals for volunteers. Preparation of these meals piloted the CGX Catering Works, enabling participants to test their interest and gain skills and experience in the catering sector. In addition to meals, CGX also provided practical assistance to our homeless participant’s and the beneficiaries of other local charities in the form of free bikes and other items of essential homeware.

Two of our Trustees continued to progress plans and drawings for our proposed Active Tourism development at Prestwick North Beach, contracting the preparation of a planning application to a local firm of Architects. This plan includes accommodation cabins, a café and shop, comprising a site that could provide inclusive training and job opportunities. Strategic goals for sustaining and developing CGX activity include finding and financing a long-term industrial premises for the cycle refurbishment and furniture restoration workshops that could also provide a facility in which to construct elements of the Prestwick North Beach development project.

Financial review

Brief statement of the charity's policy on reserves

In this second year since incorporation, CGX continues to build up its reserves in order to develop and sustain its workshop, charity retail and logistics employability and work skills training and experience opportunities. Sufficient reserves were generated to achieve last year's financial objectives - sufficient funds: to subsidise employment of a cycle workshop skills coach and a logistics manager; purchasing a larger and more reliable van; and sustaining the lease of a separate charity shop enabling the ongoing increase in trading volume with associated margin to fund the reserves to the level of three months operating costs (£15k).

Details of any deficit

n/a

Donated facilities and services (if any)

In keeping with its vision of building flourishing community, CGX has benefitted from the donation of time in practical service by its volunteer trustees, supporters and trainees who contributed over 12,800 hrs during the year, a quarter of which by CGX Trustees acting - in addition to their Trustees duties - as supervisors and coaches to the unemployed trainees. One of the Trustees provided over 50hrs of pro-bono architectural design services towards our Prestwick Beach Development project.

In partnership with another trust and the owners, CGX significantly benefits from the rent free temporary occupation of two former retail units in The Kyle Shopping Centre, Ayr. CGX also benefits from the pro-bono services of its law agent, independent examiner, and a discounted rate of professional services from a firm of architects.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Linda Stefani	
Position (e.g. Chair)	Chair	
Date	24/12/2020	